


Installing Janus Lock Smart Handle H.03

RICHTER®
CZECH

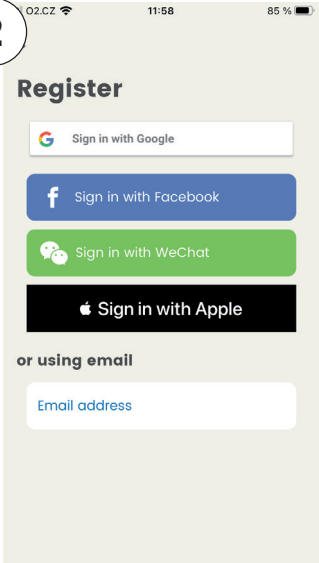
1



The splash screen features a background image of a modern living room with a white sofa, a brick wall, and a chalkboard. The word "Janus" is prominently displayed in the center. At the bottom right, there are two buttons: "Login >" and "Register >".

Download the „Janus Lock“ App in the App Store/Google Play. After installation, this screen will appear, where you can continue your registration via e-mail. Click „**Register**“ in the right bottom corner.

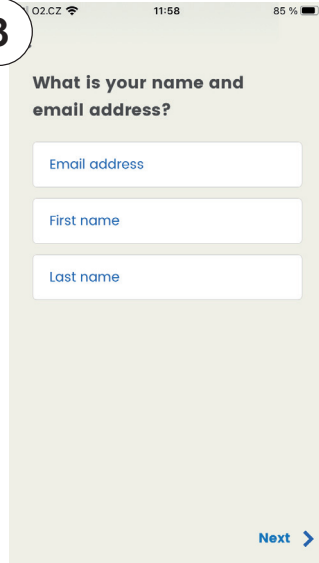
2



The "Register" screen offers four social login options: "Sign in with Google", "Sign in with Facebook", "Sign in with WeChat", and "Sign in with Apple". Below these, it says "or using email" and provides an "Email address" input field.

If you already have an account with Google, Facebook, WeChat or Apple, you can choose the appropriate registration via your already existing account.

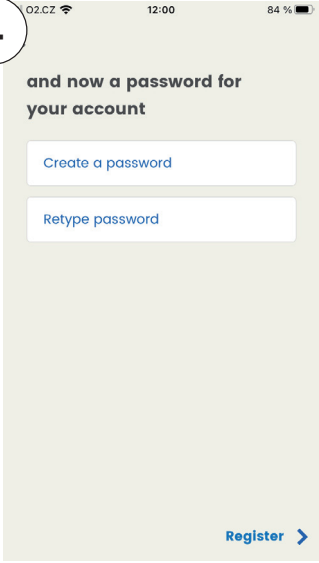
3



The form asks for "What is your name and email address?". It includes input fields for "Email address", "First name", and "Last name". A "Next >" button is at the bottom right.

You have chosen to register „by e-mail“ (last choice), so enter your e-mail, Name and Surname, click on „**Next**“.

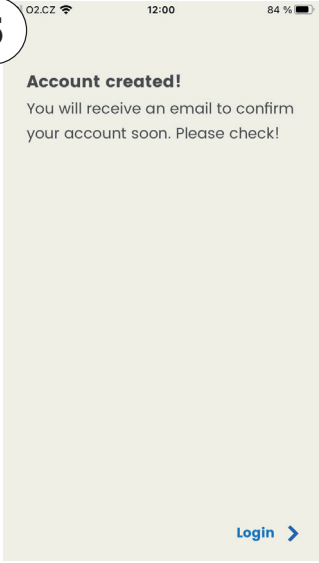
4



The screen prompts the user to "and now a password for your account". It has two input fields: "Create a password" and "Retype password". A "Register >" button is at the bottom right.

Now set a password for your account and click on „**Register**“. Your password must be at least 6 characters long.

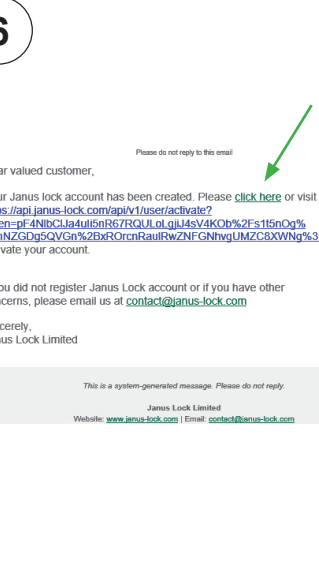
5



The screen displays "Account created!" and informs the user: "You will receive an email to confirm your account soon. Please check!". A "Login >" button is at the bottom right.

You have now created an account. An activation email will be sent to the e-mail address you entered, whereby you must confirm your account's activation.

6

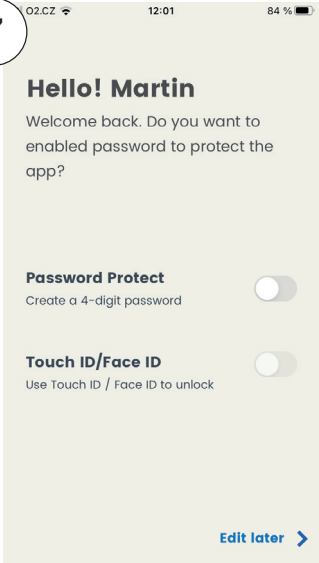


The email preview shows a message from Janus Lock Limited. It includes a "click here" link in the activation URL, which is highlighted with a green arrow. The email footer contains the website www.janus-lock.com and the email contact@janus-lock.com.

Here is a preview of the e-mail your account's activation, click on „**click here**“ link to complete your account's activation in the Janus Lock Application.

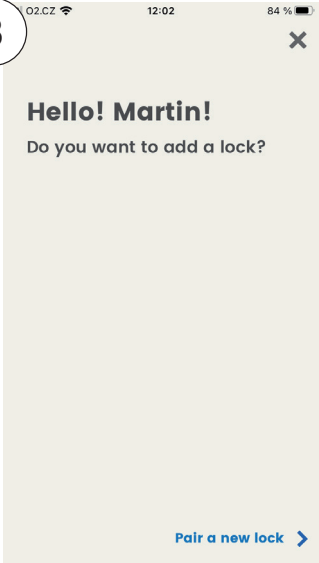
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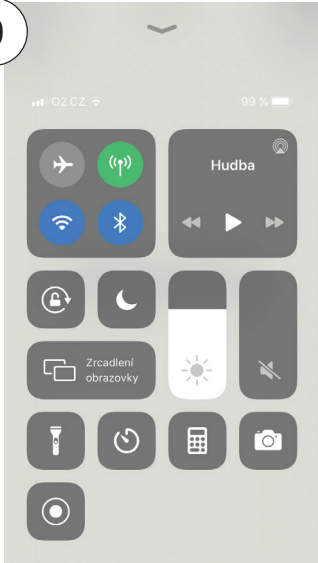
At this stage, you can still secure access to the programme on your phone. Either by setting a PIN code, with your fingerprint, or by face recognition. If you do not want to set Janus Lock security, click **"Edit later"**.

8



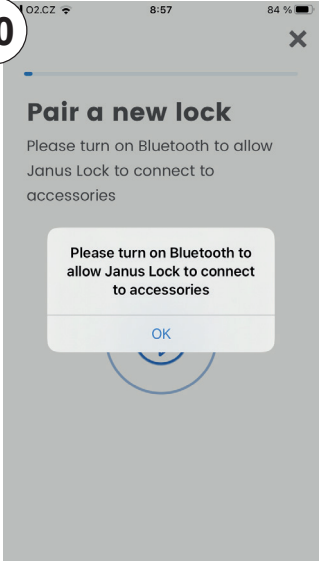
You can now pair the handle with the Janus Lock Application by clicking on **"Pair a new lock"**.

9



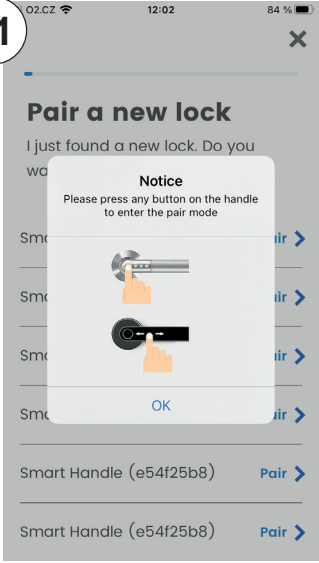
You must have your phone's Bluetooth turned on.

10



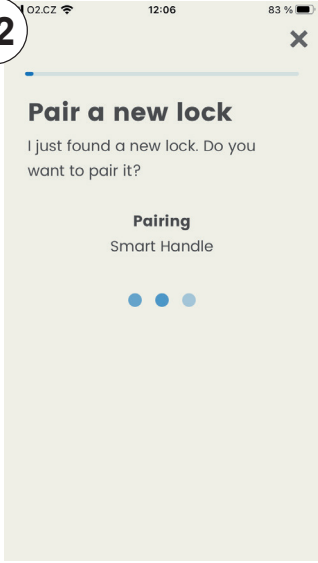
Or it will ask you to turn Bluetooth on the Janus Lock Application itself.

11



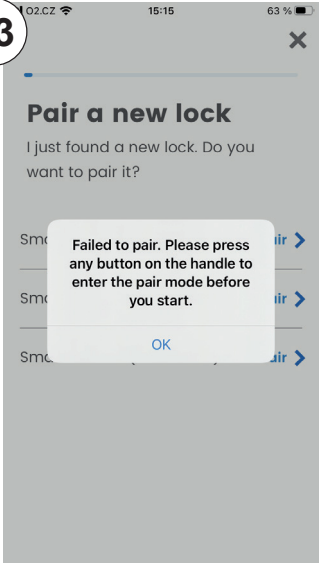
Now choose a handle from the list, you want to pair and click on **"Pair"**. To pair, press any button on your handle.

12



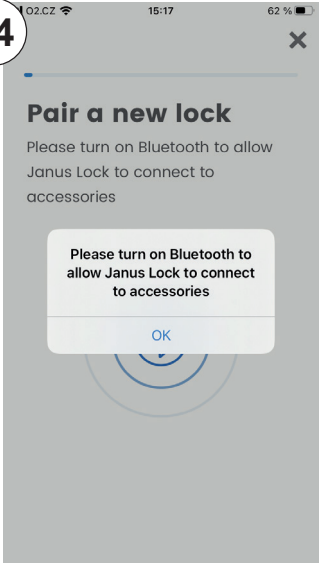
Your handle is now paired with the Janus Lock Application.

13



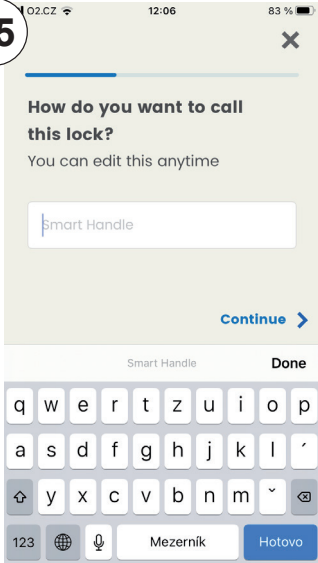
If the pairing fails, you must repeat the procedure.

14



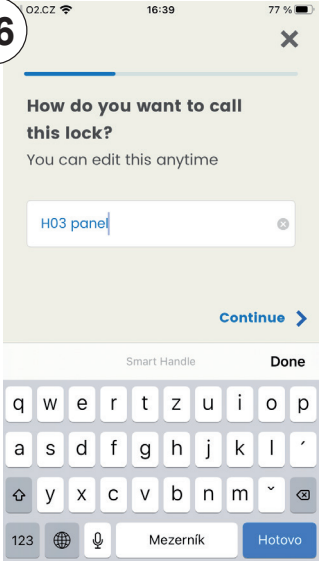
Your phone's Bluetooth may not be turned on.

15



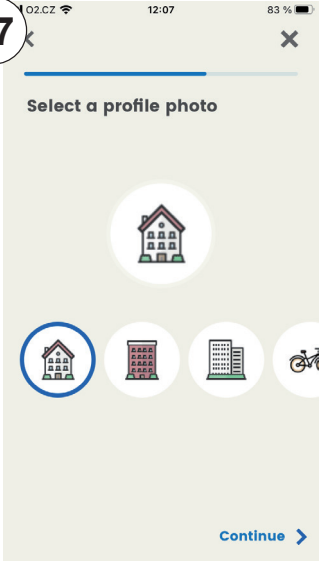
Now name your handle, click to „Continue“.

16



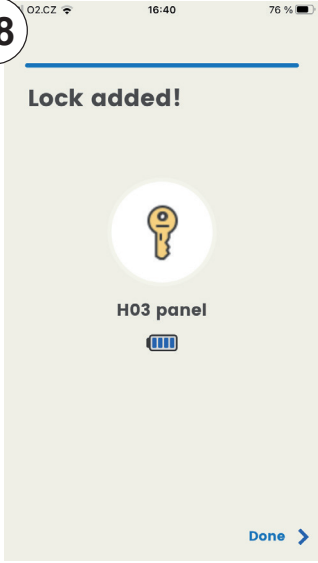
The handle name is entered as an example „H03 panel“, click on „Continue“.

17



Choose one of the offered pictures for your handle, click on „Continue“.

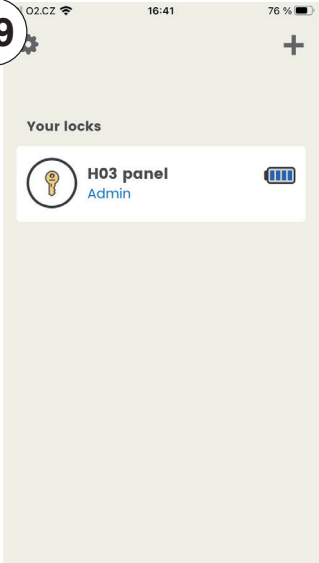
18



You now have your handle paired with your phone. You are an administrator who grants all permissions, you have an overview of the history of who used the handle and when it was used over the last 180 days. Click „Done“.

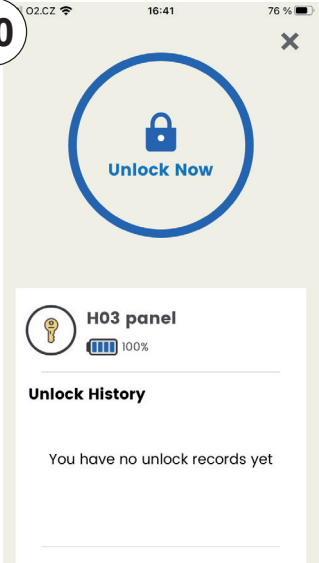
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19



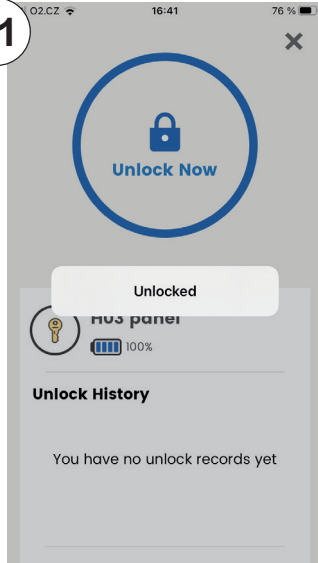
On this screen, you can see a list of all paired handles to your account. Now choose the handle you want to configure or use.

20



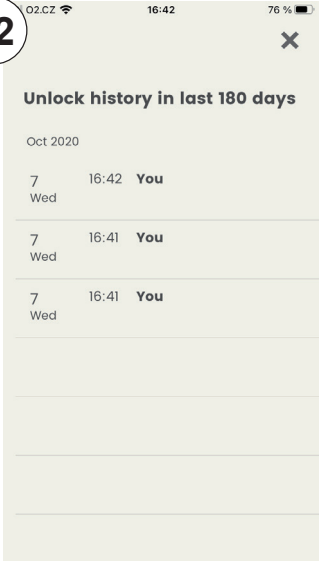
For example, the “H03 panel” handle is selected. Click “Unlock Now” to unlock the handle.

21



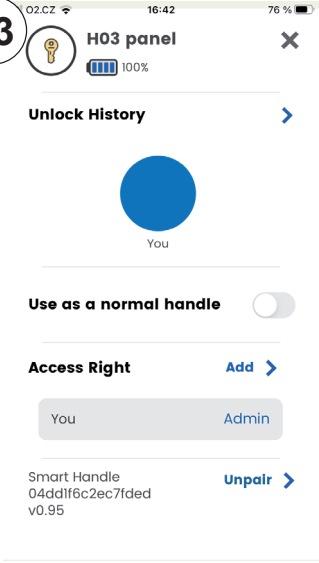
After unlocking the handle, information regarding unlocking it appears in the Application.

22



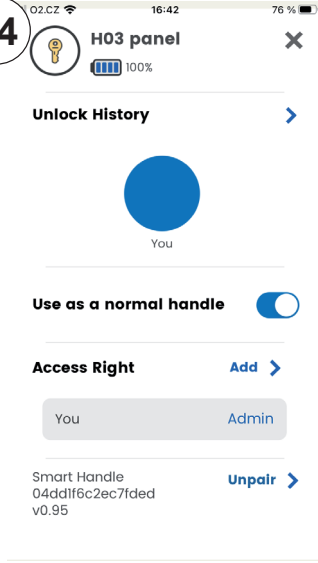
Under the handle name, there is an “Unlock History” option, where you have an overview of the history of who used the handle and when over the last 180 days.

23



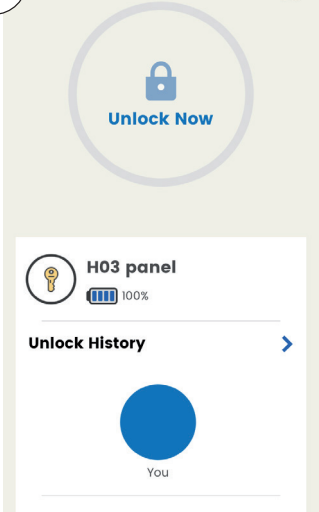
Another feature of the handle is the ability to set it to “normal handle mode”. This means that no handle rules are applied in this mode. In this setting, the handle is always active from the outside (even without entering the PIN code or unlocking with your phone). Click the radio button next to the “Use as a normal handle” option.

24



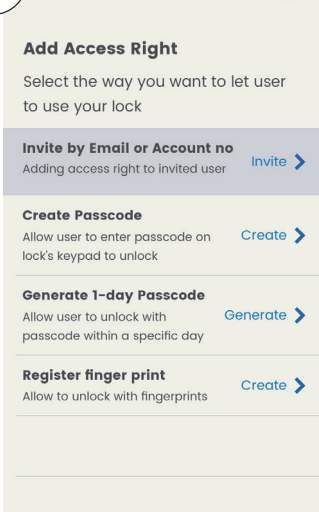
Clicking the button next to the “Use as a normal handle” option turns “normal handle mode” setting off. This will re-enable all set rules.

25



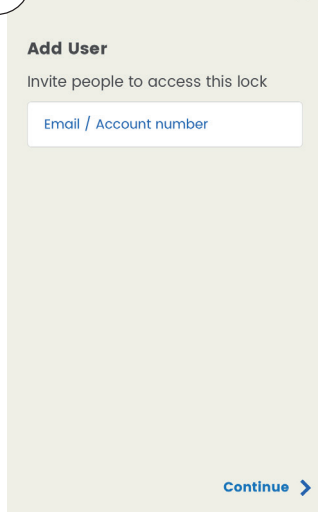
If we have the handle in “normal handle mode”, the handle cannot be unlocked with the phone by clicking on “**Unlock Now**”.

26



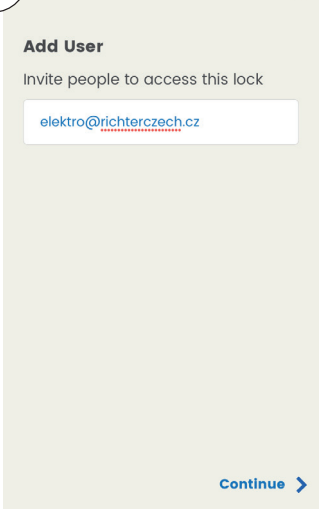
Here you see all fourth options of rules that you can set for your handle. The first option is “Invite by Email or Account no”. Click on “**Invite**”.

27



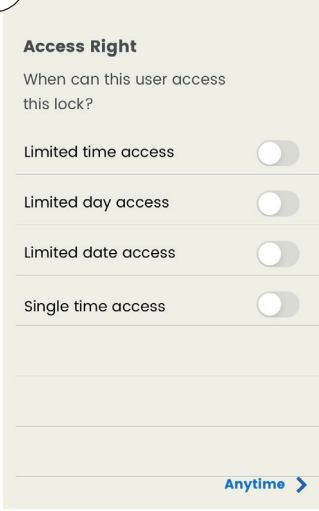
Here you fill in the user's e-mail that you want to grant permission to. The user you are authorising must have Janus Lock installed on their phone and be registered as a user in Janus Lock. Click “**Continue**”.

28



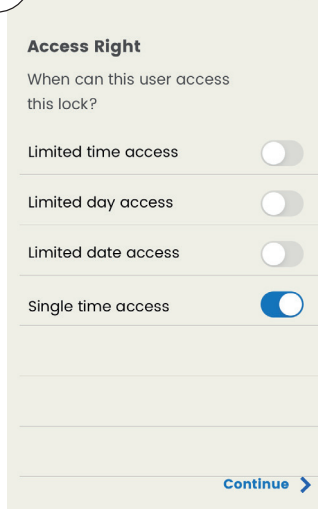
As an example, the e-mail „elektro@richterczech.cz“ is entered, click on „**Continue**”.

29



In this step you define the individual rules. If you do not want to set restrictive rules, click to „**Anytime**”.

30



You can also set a one-time input, click „**Continue**”.

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31

Access Right
When can this user access this lock?

Limited time access ☒
09:00-18:00

Limited day access ☒
Sun Mon Tue Wed Thu Fri Sat

Limited date access ☒
From 16 Aug 2020 To 16 Sep 2020

Single time access ☐

[Continue](#)

As an example, the access code's validity is set from 9:00 to 18:00, working days (MON-FRI) from August 16th, 2020 and September 16th, 2020. If the set rule is correct, click on **"Continue"**.

32

Access Right
This user can access to the lock now.

elektro@richter.cz Ready to use
Weekday 09:00-18:00
16 Aug 2020-16 Sep 2020

[Done](#)

On this screen you see a summary of the entered rule, if the rule is OK, click **"Done"**.
If you need to edit a rule, click directly on the rule to access rule editing.

33

Use as a normal handle ☐

Access Right [Add](#)

You Admin

1111 Ready to use
Everyday 09:00-18:00

1234 Ready to use
Mon,Wed 09:00-18:00

4444 Pending to activate
Everyday

Smart Handle
79a9aeb164f3373e
v0.95

[Unpair](#)

When you set more rules, it is necessary to unlock the handle for activation by the administrator. At that moment, all generated rules from the application are automatically loaded into the handle. In our case, the rule with the numeric code 4444 is waiting for activation, which you upload from the application to the handle by the administrator unlocking the handle.

34

Use as a normal handle ☐

Access Right [Add](#)

You Admin

1111 Ready to use
Everyday 09:00-18:00

1234 Ready to use
Mon,Wed 09:00-18:00

4444 Pending to activate
Everyday

Smart Handle
79a9aeb164f3373e
v0.95

[Unpair](#)

If you replace the batteries or set some new rules in the Application, it is necessary for the administrator to unlock your handle to activate them. At that moment, all generated rules are automatically uploaded to your handle and are active.

35

Use as a normal handle ☐

Access Right [Add](#)

You Admin

Roman Ready to use
Weekday 09:00-18:00
16 Aug 2020-16 Sep 2020

Smart Handle
79a9aeb164f3373e
v0.95

[Unpair](#)

Here we already see all the set rules for your handle.

36

Add Access Right
Select the way you want to let user to use your lock

Invite by Email or Account no
Adding access right to invited user [Invite](#)

Create Passcode
Allow user to enter passcode on lock's keypad to unlock [Create](#)

Generate 1-day Passcode
Allow user to unlock with passcode within a specific day [Generate](#)

Register finger print
Allow to unlock with fingerprints [Create](#)

The second option for setting a new rule is **"Create Passcode"**, click on **"Create"**.

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Passcode
Edit Access Right

Limited time access ☐

Limited day access ☐

Limited date access ☐

Single time access ☐

[Anytime >](#)

Now define the individual rules. If you do not want to set restrictive rules, click „**Anytime**“.

38

Passcode
Edit Access Right

Limited time access ☒
06:40-16:20

Limited day access ☒
Sun Mon Tue Wed Thur Fri Sat

Limited date access ☐

Single time access ☐

[Continue >](#)

As an example, a rule is set for entry in the time range 6:40 - 16:20, days MON, WED, FRI. If there is a rule OK, click „**Continue**“.

39

Passcode
Enter an numeric passcode with minimum 4 digits

Your numeric passcode

1 2 3 4
5 6 7
Delete

[Create access code >](#)

Now set a PIN code with a minimum of 4 numbers and a maximum of 10 numbers. The number of PIN codes is unlimited. ATTENTION: If you select a code that has the same sequence of numbers as one of the already generated codes (e.g. 3112342 = 211235), an error message will appear and you must select another code. Click to “**Create access code**”.

40

Passcode created
Anyone with this code can access to this lock at assigned time.

1234567 Ready to use
Mon,Wed,Fri 06:40-16:20

[Copy >](#)

[Done >](#)

Now a code has been generated according to your settings, if there is a rule OK, click “**Done**”. If you need to edit a rule, click directly on the rule to access rule editing.

41

Use as a normal handle ☒

Access Right [Add >](#)

You Admin

Roman Ready to use
Weekday 09:00-18:00
16 Aug 2020-16 Sep 2020

1234567 Ready to use
Mon,Wed,Fri 06:40-16:20

Smart Handle
04dd1f6c2ec7fded
v0.95 [Unpair >](#)

Here we already see all the set rules for your handle.

42

Add Access Right
Select the way you want to let user to use your lock

Invite by Email or Account no
Adding access right to invited user [Invite >](#)

Create Passcode
Allow user to enter passcode on lock's keypad to unlock [Create >](#)

Generate 1-day Passcode
Allow user to unlock with passcode within a specific day [Generate >](#)

Register finger print
Allow to unlock with fingerprints [Create >](#)

The third option for setting a new rule is to set a “Generate 1-day Passcode” one-day code, click to “**Generate**”.

43

Generate 1-day Passcode

Select the date of access

October	29	2018
November	30	2019
December	31	2020
January	1	2021
February	2	2022
March	3	2023
April	4	2024

Continue >

The date is set as an example on January 1st, 2021. Click „Continue.“

44

Passcode generated

You can unlock on Jan 01,2021 by the following passcode

3217

Copy >

Done >

Now a code has been generated according to your settings. Either click on the “Copy” option to copy this code, or click “Done.” This one-day code is not visible in the rules overview, so write it down.

45

Add Access Right

Select the way you want to let user to use your lock

Invite by Email or Account no

Adding access right to invited user

Invite >

Create Passcode

Allow user to enter passcode on lock's keypad to unlock

Create >

Generate 1-day Passcode

Allow user to unlock with passcode within a specific day

Generate >

Register finger print

Allow to unlock with fingerprints

Create >

The fourth option is “Register finger print”. Click “Create”.

46

Register fingerprint

Connecting to the lock

The phone connects to your handle via Bluetooth

47

Register fingerprint

Please put your finger on the lock

In this step, place the desired finger on the fingerprint sensor. When the fingerprint is read correctly, number 1 lights-up.

48

Register fingerprint


Something went wrong, please make sure the lock is nearby

Try again


If this message appears, you must repeat the fingerprint scan by clicking “Try again”.

49

Register fingerprint




Please put your finger on the lock again



In this step, place the desired finger on the fingerprint sensor for a second time. When the fingerprint is read correctly, number 2 lights-up.

50

Register fingerprint



Finger registration complete, please continue to setup the access of this finger

Continue >

After your finger's third application, your fingerprint will be saved. Click „Continue“ to go to the fingerprint rule settings.

51

Register fingerprint

Edit Access Right

Limited time access ☐

Limited day access ☐

Limited date access ☐

Single time access ☐

Anytime >

In this step you define the individual rules. If you do not want to set restrictions, click „Anytime“.

52

Register fingerprint

Edit Access Right

Limited time access ☒

09:00-18:00

Limited day access ☒

Sun Mon Tue Wed Thur Fri Sat

Limited date access ☐

Single time access ☐

Continue >

As an example, the rule for entry is set to 9:00 - 18:00, on days Mon, Tue, Thur, Fri. Click „Continue“.

53

Register fingerprint

Please name this finger

Name

Continue >

Name Done

q w e r t z u i o p

a s d f g h j k l ' ,

↑ y x c v b n m ↓


123 16:52 73 % Mezernik Enter

Now we will save the fingerprint name (most often the username), click on „Continue“.

54

Registration complete

You can now unlock with the finger you just registered



Martin

Mon,Tue,Thur,Fri 09:00-18:00

Ready to use

Done >

Here we have an overview of the set rights to the given fingerprint (in our case we named the fingerprint Martin). If the rule is OK, click on „Done“. If you need to edit a rule, click directly on the rule to access the rule editing.

We have an icon at the top left for programme settings.

On this screen we have information about your created account. You can also secure the application here with a PIN code, fingerprint, or face recognition. There is also the option to switch the application to another language.

Choice „Unpair“ in case you want to remove your paired handle from your account in the Janus Lock application (eg before sending the handle to another user or by sending **for complaints**, etc.).

If you really want to end the pairing with the handle (you will see the image and the name of the handle), click on „Confirm“.

You now have a handle removed from your account. You can pair it with another account in Janus Lock.